



## Kingsway Infant School

### REMOTE LEARNING POLICY

October 2025

All children should attend school in line with our Attendance Policy. However in circumstances when in person attendance is not possible we will consider providing remote education to children. Circumstances where children might not be able to attend school include government school closure or restrictions on attendance, where school access for children is restricted or individual cases where a child is unable to attend but is still able to learn.

#### **Policy Aim:**

- Ensure a consistent approach to remote learning for children who are not in school
- Set out expectations for all members of the school community with regards to remote learning

#### **Remote learning expectations:**

Remote learning will be set by the class teacher who will provide the required resources for the learning. All children will be expected to engage in any remote learning set for them. Teachers will monitor children's engagement in remote learning. We will not expect parents to replicate a school day, but routines are helpful for engagement.

Teachers will not expect children who are unwell to engage in remote learning.

#### **Remote Learning Process:**

At Kingsway Infant School our Remote Learning will enable children to continue to enjoy learning new skills and knowledge for their stage of learning. Teachers will provide the following tasks:

- Daily tasks maths,
- Daily English tasks including reading, phonics and/ or writing.
- Art, physical activities and games that develop social skills,

The learning tasks will be provided via:

- Pre-recorded videos enabling concepts to be explained to children on screen
- Links to websites and games to play.
- On-screen worksheets and reading material which is differentiated appropriately
- If a whole class is closed, children who are unable to access on-line learning and/or children who find it difficult to engage with on-line learning, will be sent alternative provision.
- Teachers will keep a record of who is accessing remote learning

Class teachers will provide weekly assessment and feedback to the children. Providing additional works and support if required.

In the event of Partial or Complete Lockdown of the school by government closure or restrictions the following processes will be in place:

<b>Lockdown Learning Policy -</b>				
<b>Access to all</b>	<ul style="list-style-type: none"><li>• Teachers are required to plan for the majority of lessons to be able to be carried out with limited access to digital devices</li><li>• The Government has not allocated devices below Year 3 and it is recognised that learning opportunities should be creative, exciting and not screen based for the majority of lessons</li><li>• Where digital devices are needed, lessons/teaching clips will be recorded so that pupils can access at a time suitable for the family</li><li>• To reduce the pressure on broadband, need for devices and the senses, the majority of tasks should not be 'on screen'</li><li>• Teachers should consider using familiar and accessible resources when modelling a skill such as pasta pieces for maths counting etc.</li><li>• Printed copies can be requested from the office with good notice</li></ul>	SLT  Class Teachers  Office	SLT	SLT
<b>Planning</b>  <b>Activities are based on research evidence recommended by the Department for Education</b>	Should a class, year group or the whole school be sent home, some adjustments would be made to the home-learning provision.  Staff should be planning for three hours learning content per day ( <b>this is not the same as 15 hours camera facing teaching</b> ). This may take a number of forms, such as: <ul style="list-style-type: none"><li>• Lesson PowerPoints</li><li>• Short, pre-recorded instructional videos</li><li>• Quizzes</li><li>• Research projects</li><li>• Self-guided experiments and activities</li><li>• Practise of skills such as calculation, spellings, reading, comprehensions</li><li>• Child initiated learning and free exploration</li></ul>	Class Teachers	SLT	

	<ul style="list-style-type: none"> <li>• Daily reading</li> <li>• Daily phonics</li> <li>• Daily writing</li> <li>• See School Website/Home Learning for full list for each class</li> </ul> <p><b>All learning tasks will be delivered via our school website links, or Google Classroom platform. Links may be used to other channels and sources such as Oak Academy, YouTube and BBC Bitesize etc.</b></p> <p>When planning, teachers should consider resources that can easily and legally be shared online. If using resources from a scheme, make sure they can be shared before posting. Not all of our schemes give permission to use their material online.</p>		
<b>Feedback</b>	<p>The work set allows parents/carers and children to complete the work in their own time. Any work set on Purple Mash should be completed within the working week that it is set and submitted to the teacher on line. We ask that any completed written work be sent to the class teacher to assess via the class email. Teachers will provide feedback on work completed via MM within a reasonable turnaround (a week from submission date but can be sooner). Please send scanned work or photos of amazing learning to:</p> <p><a href="mailto:Green@kingsway.herts.sch.uk">Green@kingsway.herts.sch.uk</a>  <a href="mailto:Yellow@kingsway.herts.sch.uk">Yellow@kingsway.herts.sch.uk</a>  <a href="mailto:Blue@kingsway.herts.sch.uk">Blue@kingsway.herts.sch.uk</a>  <a href="mailto:Purple@kingsway.herts.sch.uk">Purple@kingsway.herts.sch.uk</a>  <a href="mailto:Red@kingsway.herts.sch.uk">Red@kingsway.herts.sch.uk</a>  <a href="mailto:Orange@kingsway.herts.sch.uk">Orange@kingsway.herts.sch.uk</a></p>	Class Teachers	SLT
<b>Video Teaching</b>	<p>'Live' video lessons will not take place for a variety of well thought out reasons, and there is no evidence that they are more effective than recorded content. Ofsted have said that, <b>'Because evidence suggests that concentration online is shorter than the length of a typical lesson, filming a classroom lesson may be ineffective.'</b> January 2021. Ofsted have also made it clear that live lessons are not the 'gold standard,' so the methods that we are using are those recommended by Ofsted and the Department for Education via the Education Endowment Fund Research.</p> <ul style="list-style-type: none"> <li>• Some lessons may require a pre-recorded introduction, these can be shared among the year group</li> <li>• When video recording, teachers must ensure that they record against a neutral background and no personal or inappropriate material appears</li> <li>• Live lessons cause difficulty for the teachers who are running classes in school with Key Worker and Vulnerable pupils, as they cannot do both</li> <li>• Faces are not always required in videos. This means that a teacher may record their hands modelling a maths method but not face the camera</li> </ul>	Class Teachers	SLT

<b>Subject Leads</b>	<ul style="list-style-type: none"> <li>Subject leaders should be prepared to support staff delivering their subjects online</li> <li>Subject leaders will need to prepare a range of resources to assist with this</li> </ul>	Subject Leaders	SLT
<b>SEND</b>	<ul style="list-style-type: none"> <li>Teachers will need to make sure that plans include provision. All pupils, teachers and parents/carers should bear in mind that scaffolding a task (providing extra support or guidance materials to allow a pupil to access a task) could be better than just 'differentiated' tasks and activities. Teachers and parents/carers should liaise with SENCO/Miss Biernacka where necessary.</li> <li>An example of scaffolding might be using a number line when completing maths questions so that the pupil learns and practises the method without being limited by their working memory.</li> </ul>	Teachers	Miss Biernacka
<b>Documents to be made available</b>	<ul style="list-style-type: none"> <li>Calculation Policy on school website</li> <li>Website to be clear and intuitive to enable parents/carers to easily find the resources for their child each day</li> </ul>	Miss Smith Office	SLT
<b>Resources needed</b>	<p>In the event of lockdown each teacher should have:</p> <ul style="list-style-type: none"> <li>Laptop and charger</li> <li>iPad and charger</li> <li>Remote access/passwords etc.</li> </ul>	Class Teachers	Mrs Knights
<b>Home Contact and Safeguarding</b>	<p>Families of children on the SEND register may also be contacted by our school SENCO to ensure that they were able to access the learning provided.</p> <p>Records of levels of engagement (learning received, logging on the MME/Purple Mash, emails, photos and weekly calls) will be maintained by the Class Teacher and monitored by the SLT.</p> <p>Where teachers are unable to make contact with a family this would be referred to the Key Stage Leader in the first instance.</p> <p>If a member of staff has concerns about a child or family, these will be shared with Year Leads or a Designated Safeguarding Lead (known in school as the Designated Senior Person - DSP) immediately and usual safeguarding protocols will be followed.</p>	Staff  Miss Biernacka  Class Teachers  Miss Smith Mrs Pither Mrs Knights	Mrs Knights