

Kingsway Infant School

North Approach, Watford, Hertfordshire WD25 0ES.

Headteacher: Mrs Deborah Knights

Deputy Head: Miss Donna Byrne

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11th May 2023

Dear Parents,

After the summer half term break we will be able to use the swimming pool at the junior school on a Thursday morning for swimming lessons. The lessons will be taught by a qualified swimming instructor and our own staff but we will need **at least** four volunteer helpers at the pool side and three in the water each Thursday from 9am to 12.

All volunteers will need current HCC DBS clearance, and will need to attend an induction meeting which will cover child protection. Swimming lessons will not be able to go ahead unless we have enough volunteers who can make a firm commitment to help from Thursday 8th June and run for 6 weeks, **(excluding Thursday 13th July)**. The last lesson is Thursday 18th July.

There will be an induction meeting on Thursday 18th May at 9am for all volunteer helpers to show what they will be expected to do and how to keep themselves and everyone safe. This will take approximately 30 to 40 minutes. Please indicate if you will be coming to the meeting.

If you do not have HCC DBS clearance you need to make an application **now** with Mrs Pither in the school office, you will need to bring three proof of identity documents to make the application. These could include driving licence, passport, birth certificate and utility bill or bank statement. The school will pay the cost of the DBS.

Please return the reply slip as soon as possible.

Thank you

Deborah Knights
Headteacher

P.S. If you would like to help but are unable to make the meeting, please contact the school office and we will try to make alternative arrangements.

KINGSWAY INFANT SCHOOL - SWIMMING SUMMER 2023

- I am able to help with swimming In Water Pool Side
- I understand that I need to attend the swimming volunteer induction meeting on Thursday 18th May at 9am.
- I have a current HCC DBS I will need to apply for a DBS



Helper's Name.....

Child's Name

Class



Date	Classes Swimming
Thursday 8 th June	All Classes
Thursday 15 th June	All Classes
Thursday 22 th June	All Classes
Thursday 29 th June	Reception and Year 1 Only
Thursday 6 th July	All Classes
Thursday 13 th July	No Swimming
Thursday 20 th July	All Classes