

# Children Services: Education and Early Intervention

## MODEL SCHOOL POLICY FOR CHILDREN LOOKED AFTER

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**Hertfordshire**

## A Model School Policy for the Education of all Children with a Social Worker to include:



- Looked After (CLA) by
- Previously Looked After Children (PLA)
- Children on a Child in Need or Child Protection Plan (CSW)

### **Policy Objective:**

To implement the guidance for all children with a social worker.

That is:

- the statutory guidance to promote the educational achievement and welfare of all Children Looked After (CLA) and Children Previously Looked After (PLA) on the roll of our school
- to outline how our school will implement the non-statutory guidance that is the 'duty to promote the education of children with a social worker in the last 6 years. (To be made statutory when Parliamentary time allows.)

### **Name of the Designated Teacher for CLA and PLA**

**Debbie Knights & Donna Byrne**

### **Name of the Designated School Governor for CLA and PLA**

**Nikki Osborn**

At Kingsway Infant School we will ensure that Children Looked After (CLA) and children Previously Looked After (PLA) have access to excellent educational provision and are prioritised for additional support through school-based interventions, to achieve as well as possible, in accordance with the [DfE guidance](#).

Intention:

As a school, we acknowledge and understand the intention of the [revised guidance issued in June 2022](#), by the DfE to local authorities, that **extends** the role of the Virtual School Head to use strategic influence with **schools and social care** to improve the educational outcomes for all children known to a social worker. We will extend the priority for additional support to this group as part of our implementation of the New Duty.

We understand that this new guidance includes all children who are most vulnerable and educationally disadvantaged, including those with special educational needs and disabilities (SEND) and in care or previously in care. We also understand that this guidance is essential in the drive to ensure that those who have lost the most from the pandemic can recover and flourish as set out in the research within the [Deaton Review](#), the Nuffield Foundation, 2022

We recognise that our school plays a vital role in providing a supportive and stable base for all children known to a social worker including CLA, and in promoting their academic, social, and emotional development. We understand the need for annual whole school staff training on trauma informed and attachment aware practice in the school, so that all adults, both non-teaching and teaching, fully understand and are sensitive to the barriers to learning that children can experience.

We want to develop an ethos within the school for all children and young people to feel supported and safe and that they belong through the relationships they make with staff and pupils. We understand the need to work in a 'relationship-based' way so that all children feel valued, nurtured and a part of our school community, particularly those who have experienced a very poor early start in life.

Our aim is to establish a culture within the school that improves the well-being of both staff and pupils through an informed understanding of the inter-relationship between learning, well-being, and safeguarding.

We agree with the emerging views on wellbeing being central to a young person's success in education and understand that it is not possible to separate wellbeing and learning. Our commitment is to provide all children and young people on our roll with a breadth of learning experiences that will champion the needs of **all** children to ensure they make rapid educational and social progress throughout their education journey in this school.

We will use our school policies and practice to create a '*calm, safe and supportive environment where children and young people want to attend and where they can learn and thrive*'.

We will do this in recognition of the wider context where; '*The behaviour policy is the starting point for laying out our vision and is one of the important ways this school culture is communicated to pupils, staff, and parents and carers*'. **DfE: Behaviour in schools. Advice for headteachers and school staff.** September 2022 See [here](#) for new guidance.

We know that it is likely that children have experienced loss and educational damage as a result of the pandemic and as a school, we see each academic year as an opportunity to develop our school staff to engage in positive relational practice to enable all to achieve the best possible outcomes and standards.

The Virtual School Attachment Aware and Trauma Informed [Toolkit](#) training will support a greater understanding of diversity and equality and will enable all staff to better understand the behaviors of all children who experienced the Covid-19 pandemic.

Our Behaviour Policy is for staff and pupils alike. We understand that positive behaviour management is completely influenced by the relationships we foster between all adults and children who are part of this school, and that learning is taught as well as 'caught'.

Our school's culture and values are manifested through the behaviour of all members of the school community - parents and carers, teachers, ancillary staff, visiting specialists and pupils and everyone within the school interacts with respect, kindness, and integrity.

## Equality and Diversity statement

The implementation of this Policy requires a reflection on those vulnerable learners who have many overlapping needs: race, SEND, poverty etc. Supporting these learners to achieve will raise achievement for all. The expectation is that all learners receive a high-quality, ambitious education; that is inclusive of all learners. All schools and other education providers must meet their statutory duties, including those under the Equality Act 2010. All protected characteristics are supported to enable Hertfordshire schools to provide opportunity for all. See [here](#) for the Hertfordshire strategy.

We acknowledge that we should train all staff to reflect on their professional responses to children and to prevent unconscious bias from affecting aspiration

Kingsway Infant School is an inclusive learning environment in which everybody is respected is conducive to a happy and healthy learning environment.

### Our Aims are to achieve:

- To provide a safe and secure environment where educational progress and stability is always central to the planning and all adults understand the specific needs of vulnerable learners
- all adults are equipped with the understanding of the impact that the experience of Trauma and Neglect (Adverse Childhood Experiences) can have on the way children form relationships and learn.
- the gap between the attainment of children with a social worker and their peers is narrowed, **accelerated** and **rapid** progress is made.
- That they benefit from school-based interventions, even if they do not meet the criteria for that intervention and to use the allocated Pupil Premium *Plus* (PP+) to ensure effective impact. Guidance [here](#).
- For all CLA to have at least termly Personal Education Planning (ePEP) meetings each academic year and for the joint planning and quality first teaching to have measurable impact on each child's learning on a daily basis
- For all adults to provide sensitive, child-led support, adopting a relationship-based approach and with at least one key adult with whom the child or young person has a trusted relationship and who will act as an advocate for them and take a special interest in their progress in all school activities.
- That school systems facilitate discrete support that includes a strong relationship between school staff, carers and children looked after on roll.
- CLA will be advantaged within school policies and procedures, with their needs explicitly considered and provided for. [guidance: Promoting Education LA and PLA](#)
- Our Behaviour and Anti-Bullying Policy maintains clear boundaries and expectations about behaviour, but we understand that not all behaviour is a matter of choice. We will not enforce sanctions that shame and ostracise CLA from their peers, school, community or family. In this school, we seek to create an inclusive and positive school ethos for every pupil.
- All children with a social worker and their families feel part of the school community; they will be actively welcomed, involved and engaged into this school community (see guidance [here](#))

## **Links to other relevant school policies that reference CLA and PLA are:**

Child Protection  
Safeguarding  
Whistleblowing  
Inclusion & Special Educational Needs & Disability  
Achievement of Vulnerable Groups  
Pupil Premium Strategy

## **Educational Planning for Children Looked After**

### **Statutory Personal Education Plans (ePEP) and Progress Report for Governors (formerly CLA Self Evaluation Form):**

The school will ensure that every CLA on roll has a Personal Education Planning (ePEP) meeting that is reviewed termly, within the statutory care-planning framework, and in collaboration with the social worker, carer and other relevant professionals. In any one school year, there will be at least three PEP meetings for each CLA. The school will complete both sections of the Progress Report for Governors to share our plan for improvement and development in school for disadvantaged children. To also inform the Hertfordshire Virtual School of the school's policy and practice, to account for the efficient and effective spend of the PP+ funding and to inform the school Governing Body as the annual report.

### **Roles and Responsibilities: Education planning for all children with a Social Worker**

**The Headteacher and Governing Body** are committed to promoting improved educational life chances for all children through high quality learning and teaching and a drive to best possible outcomes for each and every child.

Children known to a social worker, as shown in the Government's [see guidance: Children in Need review \(2019\)](#) evidenced for the first time, achieve significantly less well than others at all stages of education and that poor educational outcomes persist even after social work involvement ends.

### **The Headteacher and Governing Body**

- will ensure that the Designated Teacher for Children Looked After has qualified teacher status, appropriate seniority in the leadership team and time and experience to fulfil this statutory role and have at least 2 days per year training to remain fully informed.
- will monitor the role of the Designated Teacher to ensure that all CLA and PLA make accelerated and rapid progress and that the whole school staff receive appropriate training.
- will also ensure that there is an expectation of significant communication, joint planning, and training with the Designated Safeguarding Lead for the school so that there is a full and informed response to understanding the needs of children with a Social Worker within the school and a collaborative approach with Social Care.
- will complete both sections of the Report to Governors (formerly CLASEF), to share their plan for improvement and development in school for disadvantaged children and also to inform the Hertfordshire Virtual School of the school's developing policy and practice, and to account for the efficient and effective spend of the PP+ funding for CLA and to inform the school Governing Body in an annual report.

**The Designated Teachers for Children Looked After and Children Previously Looked after 2021/22 are:**

**Debbie Knights & Donna Byrne**

They are qualified teachers, and will promote improved educational life chances for CLA and PLA by:

- ensuring that the CLA or PLA has access to quality first teaching;
- tracking the progress of CLA and PLA across the curriculum using data, teacher reports and book looks;
- ensuring that the PP+ is used effectively and efficiently;
- performing a coordinating role with school staff and outside agencies;
- ensuring effective communication with the school's assigned Education Adviser from the Virtual School;
- developing expertise in the field of CLA, including attachment theory and trauma-informed practice;
- delivering the Virtual School training: 'An introduction to Attachment Aware and Trauma-Informed Practice' to the whole school;
- providing and attending training and offering advice to the whole school staff;
- promoting a school culture which is supportive, relationship-based and has high expectations for CLA and PLA;
- regularly reporting to the Headteacher and Governing Body on the attainment of CLA and PLA, school resource and staff training needs for working with this group;
- working alongside the Designated Safeguarding Lead to support and promote the education of children with a Social Worker on a Child in Need or Child Protection Plan
- prioritising CLA for school-based additional support, even when the young person does not meet the criteria
- ensuring that CLA and PLA are not overlooked for positions of student responsibility within the school because of their care status, and
- completing the annual Strength and Difficulties Questionnaire (SDQ) of each CLA as requested, to inform their annual CLA health review.

**All staff** will promote improved educational life chances for CLA and PLA by:

- reading and promoting this 'school policy' for Children with a Social Worker
- attending relevant training, including the Virtual School toolkit training on 'Attachment Aware and Trauma-Informed Practice' (to be found on the Virtual School website: [www.hertfordshire.gov.uk/virtualschool](http://www.hertfordshire.gov.uk/virtualschool));
- developing skills to be able to work in a relational way
- promoting a relational culture to help fully re-engage children as post-pandemic learners to make rapid progress through access to any additional school-based support available and from quality first teaching.
- be aware of the existence of potential unconscious-bias about children with a social worker and will mitigate against such a situation through careful reflection and ensuring that all decisions about these children are justifiable, equitable and fair.

**Attendance:**

**School attendance procedures will** reflect the specific needs of all children with a Social Worker to ensure that they have good school attendance and punctuality. Securing good attendance cannot be seen in isolation, and effective practices for improvement will involve

close interaction with schools, the local authority and other local partners. Where there is a concern about attendance or punctuality, the school will contact the carer, social worker and other professionals including the Virtual School, as an early intervention, as outlined in our Attendance and Absence Policy.

### **Admissions/Transitions:**

#### **School procedures to support CLA and PLA during admission and transition include:**

- Prioritising CLA and PLA at the point of admission.
- The swift transfer of information between schools that may include school visits and at times of transition, teaching at the previous school.
- Early identification of staff mentor and peer buddy.
- Additional support and planning for CLA and PLA at times of transition.
- Structured activities to 'say goodbye', in recognition of the impact of broken attachments and loss.

### **Additional Educational Needs:**

#### **All staff will work creatively to secure accelerated and rapid progress for all Children with a Social Worker with additional educational needs by:**

- having high expectations;
- ensuring that they are prioritised for additional school-based support, even if they do not meet the criteria (*in line with [here](#)*);
- ensuring that planning is co-ordinated, appropriate interventions identified and teaching to the plan is systematic; ensuring that any work undertaken by non-teaching staff has teacher over-sight (*in line with the Lamb Report, Dec '09*), and
- ensuring that progress is regularly monitored and reviewed, against the targets set as agreed in the termly Virtual School visit, ePEP and Progress Report for Governors.
- Use Pupil Premium strategically as follows:  
<https://www.gov.uk/government/publications/pupil-premium/pupil-premium>

#### Non-eligible pupils

- Schools can spend their pupil premium on pupils who do not meet eligibility criteria but need extra support. For example if they are in contact with a social worker, used to be in contact with a social worker or are acting as a carer

### **Special Educational Needs & Disabilities (SEND):**

#### **All staff will work creatively to secure accelerated and rapid progress for all Children with a Social Worker who have special educational needs & disabilities by ensuring:**

- having high expectation of progress each academic year (*in line with the expectation set out in the ePEP and Progress Report for Governors*);
- ensuring that they are accessing school-based targeted support which is 'additional to and different from' the universal and additional needs provision (*in line with the SEND Code of Practice*);
- ensuring that all plans are coordinated, appropriate interventions identified, and teaching to the plan is systematic;

- ensuring that progress is regularly monitored and reviewed, in line with the SEND Code of Practice;
- ensuring that any work undertaken by non-teaching staff has teacher over-sight, and
- that with the school SENCO the EHCP review is held in a timely way with all relevant professionals invited and their views obtained.

### **Safeguarding:**

**School staff will be vigilant for any safeguarding issues which can impact particularly on any child with a Social Worker by:** familiarising themselves with the school's child protection policy and the current KCSIE [guidance](#) 'DfE: Keeping Children Safe in Education' (All staff) September 2022, if there are any safeguarding concerns.

### **Suspensions and Exclusion:**

We have reviewed the school behaviour policy (*enter date*) alongside the [Behaviour in Schools Guidance 2022](#) and the new [Suspension and Permanent Exclusion from Maintained Schools, Academies and Pupil Referral Units in England, Including Pupil Movement, guidance \(2022\)](#). In force from 1<sup>st</sup> September 2022, replacing the 2017 guidance.

- We understand that our policy on behaviour concerns the conduct of staff and children alike. We understand that behaviour management is completely influenced by the relationships we foster between all adults and children who are part of this school, and that learning about behaviour regulation is taught as well as 'caught'
- We understand that the purpose of our Behaviour Policy is to provide all adults and children in our school with a safe, inclusive, learning environment in which everybody is respected.
- We will make every effort to avoid excluding a child with a Social Worker, in recognition of the increased risk this poses in terms of them quickly disengaging from the school, due to their early experience of broken attachments and loss. Before acting, we will always discuss the rationale for exclusion with the assigned Education Adviser from the Virtual School.
- We will explore alternative positive options which prioritise the young person's learning.
- We will keep the number of days out of the in-school routine to a strict minimum.
- We will only consider Permanent Exclusion from school as the last possible resort for Children Looked After and Previously Looked after recognising that entire living arrangements could be affected as a result.
- Exclusion must be for as short a period as possible with the aim of improving outcomes for the child or young person. The time during and after the exclusion period will be used constructively to resolve the situation and ensure positive and appropriate support is in place for all.
- We will always contact The Virtual School for support to find an effective solution which best meets the needs of the child.
- We understand that 'where a looked-after child (CLA) is likely to be subject to a suspension or permanent exclusion, the Designated Teacher (DT) should contact the local authority's VSH as soon as possible to discuss support for the individual child to reduce harm to the child's future education and to plan the best way to resolve the situation. ( Section 59: [Suspension and Permanent Exclusion from maintained schools, academies and pupil referral units in England, including pupil movement \(publishing.service.gov.uk\)](#)

We understand that the Equality Act 2010 requires schools to make reasonable adjustments for disabled pupils. This duty can, in principle, apply both to the suspensions and permanent exclusions process and to the disciplinary sanctions imposed. Under the Children and Families Act 2014, governing boards of relevant settings must use their 'best endeavours' to ensure the appropriate special educational provision is made for pupils with SEN, which will include any support in relation to behaviour management that they need because of their SEN. Our school procedures are in place to reduce the risk of exclusion of children with a Social Worker with special educational needs. (*Regulation 4(1)(c) of the Equalities Act 2010 which means that a head teacher could only lawfully exclude a child for a reason relating to their disability, even a disability that results in the child having a tendency to challenging behaviour*).

### **Multi-Agency Working:**

- **School staff will make every effort to** develop positive professional relationships with colleagues from other agencies and facilitate their work. This will enable colleagues to successfully perform their roles and positively impact on the education and wider needs of CLA and PLA.

**The Headteacher, Designated Teacher and Governing Body will ensure that all staff are briefed on the statutory guidance and practice outlined in this policy.**

**Date: November 2022**

**Review date: September 2023**

The Hertfordshire Virtual School for Children Looked After

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